

PCED SPECIAL REQUEST PROGRAM

Form PCED-SRP: Special Request Program for the Financial Assistance of Community Based Projects.

1) Applicant(s) Name(s): _____
 2) Applicant(s) Title(s): _____
 3) Business/Organization Name: _____
 4) Business/Org. Entity Type: _____
 5) EIN Number: _____
 6) Business Address: _____
 (Street) _____

 (City) _____ (State) _____ (Zip Code) _____
 8) Phone Number: _____
 10) Email Address: _____

I, hereby make application to Phillips County Economic Development, for assistance in the amount of \$ _____
 to be used for _____ in the city of _____, Kansas. I have attached hereto the proposed details and a cost estimate for the project. I understand that the terms of the funding, if approved, are as follows:

1. **The project, in its entirety, shall be completed no later than _____.**
2. Any SRP commitment authorized must be fully utilized within one year following the date of authorization. Any funds authorized, but not used within a year, MUST be returned to the PCED, unless special arrangements with the PCED board are made PRIOR to the timeframe terminating.
3. PCED must receive a follow-up written report from the organization upon completion of the project or upon total depletion of the funding committed.
4. If any changes occur during the course of the funded project that MAY affect the funds' use and/or purpose, these changes MUST be approved by the PCED board prior to being implemented.
5. Grants are made on a first come-first serve basis from the Special Request fund of \$50,000 set aside annually for this program by the Phillips County Economic Development Board.
6. The PCED board will only consider one application per business or organization within 12 months.
7. The funded project shall commence within 60 days following approval of this application.
8. Distribution of the loan funds shall be made upon approval of the loan application. Check for payment thereof shall be made payable by the County to the applicant.
9. Your Request for Assistance will be **denied** if your organization fits any of the following criteria:
 - The organization or applicant is delinquent with any personal or business property taxes, within or outside of the county.
 - Your request is for expenses that have already been paid for or ordered.
 - Your request supports an entity that appears to practice unethical or immoral activity, both real and perceived.
 - Your request supports an entity that practices discrimination of any type or kind.
 - You are requesting more than **50%** of the cost to complete the total project.
 - The organization or applicant has asked for financial assistance for the same project, through a different PCED program.
 - Your request is on behalf of a City, County, State or Federal Government office.
 - ✓ *Verify with the PCED office as certain exclusions may apply*
 - Your request is for a project of general maintenance for the organization or applicant.
 - Your request would directly fund scholarships, professorships, internships, awards, prizes, competitions, student aid, special collection acquisition, annual campaigns, performances, political support, and current debt reduction.

